

Home Inventory Documentation

Phone: (800) 283-3531 Claims Direct Reporting: (800) 290-6361

This Home Inventory Documentation guide is designed to help you compile an accurate and current inventory of your possessions. We hope you never need this document. However, it could prove invaluable in the event of an insurance claim.

When documenting inventory, do not include vehicles, animals, or items covered by other policies. This documentation should then be stored in a safe location outside of your home (i.e. safety deposit box, etc.).



Documentation tips:

- List all items of value in your house.
- Update the inventory continuously as you acquire/replace items.
- Keep all receipts with this documentation.
- Color photos/videos are a helpful addition to this documentation.
- If possible, include a family member in the photo/video to verify ownership.
- Take pictures of open drawers/doors to show contents.

For specific information regarding your homeowners insurance coverage, contact your independent insurance agent. They are your best resource for insurance needs and will help determine if you have adequate coverage.

In the event you need to report a claim, you may do so using any of the following:

- Call Mutual Benefit Group's Direct Reporting Line at (800) 290-6361, 24-hours a day, seven days a week.
- Call your independent insurance agent.

Remember to take necessary steps to prevent any further damage to your property once a loss has occurred.

This documentation form is not an insurance policy and has only been provided as a convenience. You are not required to use this to document your inventory. If you use an alternative documentation method, be sure to include the item description, quantity, manufacturer/model, and original cost, in addition to any other reference information you wish to include. We encourage you to review your insurance policy and





Home Inventory by Room

Kitchen/Laundry Room

Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
,	Blender			
	Brooms/Mops			
	Cabinets (list contents separately)			
	Can Opener			
	Chairs			
	Clocks			
	Coffee/Espresso Machines			
	Crockery			
	Cutlery			
	Curtains			
	Dishes			
	Dishwasher			
	Disposal			
	Dryer			
	Exhaust Fan			
	Flatware			
	Floor Rugs/Coverings			
	Freezer			
	Glassware			
	Iron/Ironing Board			
	Linens			
	Microwave			
	Pots/Pans			
	Refrigerator			
	Silverware			
	Stove			
	Table			
	Telephone			
	Washing Machine			
	Other (list):			

Buffet Cabinets (list contents separately) China Clock Crystal Curtains/Shades Dining Chairs Dining Table Draperies Fireplace Fixtures Lighting Fixtures Augus/Carpets Service Table Standing Lamps Standis Standis Lamps Table Lemps Table Lemps Table Service Tapestries Wall Shelves Other (list):	Dining				
Cabinets (list contents separately) China Clock Crystal Curtains/Shades Dining Chairs Dining Table Draperies Fireplace Fixtures Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Table Lamps Table Lamps Table Service Tapestries Wall Shelves	Quantity		Manufacturer/Model	Year Purchased	Original Cost
China Clock Crystal Curtains/Shades Dining Chairs Dining Table Draperies Eireplace Fixtures Lighting Fixtures Eireplace Fixtures Mirrors Eireplace Fixtures Fictures Eireplace Fixtures Fixtures Eireplace Fixtures Standing Fixtures Eireplace Fixtures Service Table Eireplace Fixtures Standing Lamps Eireplace Fixtures Standing Lamps					
Clock Crystal Curtains/Shades Dining Chairs Dining Table Draperies Fireplace Fixtures Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves		Cabinets (list contents separately)			
Crystal Curtains/Shades Dining Chairs Dining Table Draperies Fireplace Fixtures Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves					
Curtains/Shades Dining Chairs Dining Table Draperies Fireplace Fixtures Eighting Fixtures Lighting Fixtures Mirrors Pictures Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves Wall Shelves					
Dining Chairs Dining Table Draperies Fireplace Fixtures Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves		Crystal			
Dining Table Draperies Fireplace Fixtures Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves					
Draperies Fireplace Fixtures Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves		Dining Chairs			
Fireplace Fixtures Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves		Dining Table			
Lighting Fixtures Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Tapestries Wall Shelves		Draperies			
Mirrors Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves Wall Shelves		Fireplace Fixtures			
Pictures Rugs/Carpets Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves		Lighting Fixtures			
Rugs/Carpets					
Service Table Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves					
Standing Lamps Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves		Rugs/Carpets			
Stands Table Lamps Table Linens Table Service Tapestries Wall Shelves					
Table Lamps Table Linens Table Service Tapestries Wall Shelves					
Table Linens Table Service Tapestries Wall Shelves					
Table Service Tapestries Wall Shelves					
Tapestries Wall Shelves					
Wall Shelves					
		Other (list).			
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Living	Room			
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
	Audio/Video Equipment (list separately)			
	Bookcases			
	Books			
	CDs/DVDs			
	Cabinets (list contents separately)			
	Closet Contents (list separately)			
	Chairs			
	Clocks			
	Computer			
	Computer Monitor			
	Computer Printer			
	Curtains/Shades			
	Cushions			
	Desks			
	Draperies			
	Fireplace Fixtures			
	Floor Coverings			
	Lamps			
	Lighting Fixtures			
	Mirrors			
	Organ/Piano			
	Pictures			
	Rugs and Carpets			
	Sheet Music			
	Slip Covers			
	Sofas/Couches			
	Standing Lamps			
	Stands			
	Tables			
	Tapestries			
	Telephone			
	Television			
	Wall Shelves			
	Other (list):			
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Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
	Books			
	Bookcases			
	Cabinets (list contents separately)			
	Chairs			
	Closet Contents (list separately)			
	Computer			
	Computer Monitor			
	Computer Printer			
	Computer Stand			
	Couch			
	Curtains/Shades			
	Desk			
	Electrical Equipment			
	Fireplace Fixtures			
	Lamps			
	Piano			
	Rugs/Carpets			
	Tables			
	Telephone			
	Televisions			
	Wall Shelves			
	Other (list):			
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Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
Quantity	Cabinets (list contents separately)	Manadadalon/Modol		onginar coot
	Chairs			
	Closets (list contents separately)			
	Lamps			
	Lamps Rugs/Carpets			
	Tables			
	Other (list):			
	Other (not).			
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Bedding Beds Box Springs Bureaus Carpets and Rugs Cedar Chests (list contents separately) Chairs Cosmetics Clocks Clocks Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Material Sewing Stands Telephone Television Vanity Wall Shelves Other (list):	Quantity	Item	Manufacturer/Model	Year Purchased	Original Co
Beds Box Springs Bureaus Carpets and Rugs Cedar Chests (list contents separately) Chairs Cosmetics Clocks Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Bedding			
Bureaus Carpets and Rugs Cedar Chests (list contents separately) Chairs Cosmetics Clocks Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Beds			
Bureaus Carpets and Rugs Cedar Chests (list contents separately) Chairs Cosmetics Clocks Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Box Springs			
Cedar Chests (list contents separately) Chairs Cosmetics Clocks Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Stands Tables Telephone Television Vanity Wall Shelves		Bureaus			
Chairs Cosmetics Clocks Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Stands Tables Telephone Television Vanity Wall Shelves		Carpets and Rugs			
Cosmetics Clocks Closet Contents (list separately) Curtains/Shades Desk Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves Valished					
Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Stands Tables Telephone Television Vanity Wall Shelves					
Closet Contents (list separately) Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Cosmetics			
Curtains/Shades Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves					
Desk Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Closet Contents (list separately)			
Draperies Dressers Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Curtains/Shades			
Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Desk			
Dressing Tables Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Draperies			
Lamps Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Dressers			
Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Dressing Tables			
Mattresses Mirrors Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Lamps			
Night Stands Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves					
Pictures Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Mirrors			
Rugs Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Night Stands			
Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Pictures			
Sewing Machine and Equipment Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Rugs			
Sewing Material Sewing Stands Tables Telephone Television Vanity Wall Shelves		Sewing Machine and Equipment			
Tables Telephone Television Vanity Wall Shelves		Sewing Material			
Telephone Television Vanity Wall Shelves		Sewing Stands			
Television Vanity Wall Shelves					
Vanity Wall Shelves		Telephone			
Wall Shelves		Television			
		Vanity			
Other (list):		Wall Shelves			
		Other (list):			

Bedroom #2

Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
,	Bedding			
	Beds			
	Box Springs			
	Bureaus			
	Carpets and Rugs			
	Cedar Chests (list contents separately)			
	Chairs			
	Cosmetics			
	Clocks			
	Closet Contents (list separately)			
	Curtains/Shades			
	Desk			
	Draperies			
	Dressers			
	Dressing Tables			
	Lamps			
	Mattresses			
	Mirrors			
	Night Stands			
	Pictures			
	Rugs			
	Sewing Machine and Equipment			
	Sewing Material			
	Sewing Stands			
	Tables			
	Telephone			
	Television			
	Vanity			
	Wall Shelves			
	Other (list):			
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Bedroom #3

Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
Quartity	Bedding	Managaran	roar raronacou	ongina occ
	Beds			
	Box Springs			
	Bureaus			
	Carpets and Rugs			
	Cedar Chests (list contents separately)			
	Chairs			
	Cosmetics			
	Clocks			
	Closet Contents (list separately)			
	Curtains/Shades			
	Desk			
	Draperies			
	Dressers T-bl			
	Dressing Tables			
	Lamps			
	Mattresses			
	Mirrors			
	Night Stands			
	Pictures			
	Rugs			
	Sewing Machine and Equipment			
	Sewing Material			
	Sewing Stands			
	Tables			
	Telephone			
	Television			
	Vanity			
	Wall Shelves			
	Other (list):			

Bedroom #4

Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
Quartity	Bedding	Manadadada	Todi i dionasca	Original Cost
	Beds			
	Box Springs			
	Bureaus			
	Carnets and Rugs			
	Carpets and Rugs Cedar Chests (list contents separately)			
	Chairs			
	Cosmetics			
	Clocks			
	Closet Contents (list separately)			
	Curtains/Shades			
	Desk			
-	Draperies			
	Dressers			
	Dressing Tables			
	Lamps Mattresses			
	Mirrors			
	Night Stands Pictures			
	Rugs			
	Sewing Machine and Equipment			
	Sewing Material			
	Sewing Stands			
	Tables			
	Telephone			
	Television			
	Vanity			
	Wall Shelves			
	Other (list):			

	ng - Women's	Manufacturer/Model	Year Purchased	Original Cost
Quartity	Item Belts, scarves, and accessories	manada a a a a a a a a a a a a a a a a a	roar raronacou	ongina occ
	Dresses			
	Jackets			
	Pants			
	Shirts			
	Shoes			
	Skirts			
	Sleepwear			
	Suits			
	Underclothing			
	Other (list):			
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Clothing - Men's

Olotiiii	ig - Meri s			
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
	Belts, ties, and accessories			
	Jackets			
	Pants			
	Shirts			
	Shoes			
	Sleepwear			
	Suits			
	Underclothing			
	Underclothing Other (list):			
	Outor (not).			

Quantity	ng - Children's	Manufacturer/Model	Year Purchased	Original Cost
Quantity	Belts, scarves/ties, and accessories	Wandlaotarer/Woder	Teal Talonasea	eriginal cost
	Jackets			
	Pants			
	Shirts			
	Shoes			
	Skirts			
	Sleepwear			
	Suits			
	Underclothing Other (list):			
	Other (list):			
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Bathrooms

Quantity	Item	Manufacturer/Model	Vear Durchased	Original Cost
Quartity	Bath Mats	Manufacturer/Model	Teal Fulchaseu	Original Cost
	Bath Towels			
	Cabinets (list contents separately)			
	Clothes Hampers			
	Closet Contents (list separately)			
	Cosmetics			
	Electrical Appliances (list separately)			
	Electrical Appliances (list separately) Guest Towels			
	Hand Towels			
	Medicines			
	Pictures			
	Scales			
	Shower Curtains			
	Tables			
	Toilet Articles			
	Other (list):			
	Caron (not).			
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Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
•	Furniture			
	Holiday Decorations Luggage/Trunks Sports Equipment Toys/Games Other (list):			
	Luggage/Trunks			
	Sports Equipment			
	Toys/Games			
	Other (list):			
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Basement

Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
<u> </u>	Barbecue Equipment			l
	Canned Food/Supplies			
	Carpentry Tools/Supplies			
	Dryer			
	Freezer (list contents separately)			
	Furniture			
	Garden Tools/Supplies			
	Heaters/Dehumidifier			
	Holiday Decorations			
	Ladder/Step Stools			
	Lawn Mower			
	Ornamental Lawn Items			
	Patio/Porch Furniture (list separately)			
	Pet Supplies			
	Power Tools			
	Shovels			
	Snow Blower			
	Toys/Games			
	Washing Machine			
	Water Heater			
	Water Softener			
	Work Bench			
	Other (list):			

Garage	Garage/Shed			
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
	Boat			
	Carpentry Tools/Supplies			
	Furniture Storage			
	Garden Tools/Supplies			
	Holiday Decorations			
	Ladder/Step Stools			
	Lawn Mower/Equipment			
	Paints and Brushes			
	Patio/Porch Furniture (list separately)			
	Pet Supplies			
	Power Tools			
	Shovels			
	Snow Blower			
	Sports Equipment			
	Spreaders			
	Sprinklers/Hoses			
	Trailers			
	Work Bench			
	Other (list):			
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Porch/Patio

Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
Quartity	Barbecue Equipment	Mandiactarci/Model	Teal Fulchased	Original Cost
	Chairs			
	Chairs Floor Covering			
	Planters			
	Statues			
	Table			
	Umbrella			
	Other (list):			
	Other (list).			

Collec	tor's Items/Hobbies/Crafts			
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
	Antiques			
	Art Supplies			
	Coin Collections			
	Collections			
	Figurines			
	Fine Art			
	Firearms			
	Musical Instruments			
	Photography Equipment			
	Toys			
	Other (list):			
			<u> </u>	<u> </u>

Jewelry & Furs

	y & r urs		V 5 1 1	01110
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost
	Bracelets			
	Brooches			
	Earrings			
	Furs			
	Necklaces			
	Rings			
	Rings Watches			
	Other (list):			
 				
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Quantity	se/Sports Equipment Item	Manufacturer/Model	Year Purchased	Original Cost
· ·	Baseball Equipment			
	Basketball Equipment			
	Bicycles (outdoor and stationary)			
	Bowling Equipment			
	Elliptical Machine			
	Exercise Equipment			
	Fishing Equipment			
	Football Equipment			
	Golfing Equipment			
	Guns			
	Helmets			
	Pilates/Yoga Equipment			
	Skis			
	Soccer Equipment			
	Swimming/Diving Gear			
	Tennis Rackets			
	Treadmills			
	Weights/Weightlifting Machines			
	Wii Fit			
	Other (list):			
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Electro	Electronics				
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost	
	Calculators				
	Cellular Phones/Smart Phones				
	Computer				
	Computer Accessories				
	Digital Cameras/Recorders				
	DVD Systems				
	Gaming Systems				
	i-Pads				
	Laptop Computers				
	Stereo Equipment				
	Televisions				
	Video Equipment				
	Web Browsing Devices				
	Wii				
	Other (list):				

Quantity	nces Item	Manufacturer/Model	Year Purchased	Original Cost
, , , , , , , , , , , , , , , , , , ,	Blender			
	Can Opener			
	Coffee Maker			
	Dishwasher			
	Dryer			
	Fans			
	Food Processor			
	Freezer			
	Garbage Disposal			
	Heaters			
	Microwave			
	Mixer			
	Refrigerator			
	Refrigerator Stove/Range			
	Toaster			
	Trash Compactor			
	Washer			
	Other (list):			

Precious Metal Items							
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost			
,	Bracelets						
	Brooches						
	Necklaces						
	Rings						
	Serving Sets						
	Rings Serving Sets Serving Trays Other (list):						
	Other (list):						
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uantity Item	Manufacturer/Model	Year Purchased	Original Cost
Air Conditioners (window units) Air Conditioner (central unit)			
Air Conditioner (central unit)			
Heating Units			

Contents (separate listing from above areasuse additional sheets if necessary)						
Quantity	Item	Manufacturer/Model	Year Purchased	Original Cost		
,						